



SIMFED

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Sikkim State Cooperative Supply and Marketing Federation Ltd.
Above Sangram Bhawan, Development Area, Gangtok, East Sikkim

Ref. No.: SIMFED/18-19/ GM-V/161/B

Date: 10.1.2019

NOTICE INVITING QUOTATIONS (N.I.Q.)

Sealed quotations are invited from Empanelled Suppliers of SIMFED under respective categories for establishment of rates of provisional items, toiletries and other miscellaneous items, the details of which can be obtained from the office on any working days within the stipulated time frame.

Terms and conditions:

1. The quotations must be submitted in a sealed envelope. NIQ reference No. must be written very clearly on the envelope.
2. Quotations from Empanelled manufacturers/ dealers/ suppliers of SIMFED having valid empanelment shall only be accepted.
3. The suppliers should have valid Trade License.
4. The suppliers should have valid Distributor/Dealership certificate.
5. **All Quotations are to be submitted to the General Manager(V), Development Area, Gangtok, East Sikkim 737101 by 12.00 Noon, 25/1/2019, i.e. within fifteen days from the publication of NIQ in the official website of SIMFED. After the stipulated time no quotations will be accepted.**
6. **The prescribed tender fee as per norms may be deposited after confirmation of work and ascertainment of value.**
7. The quantities mentioned are subject to change.
8. **Trade discounts being offered to SIMFED must be mentioned clearly in the quotations. The vendor offering the highest trade margin shall be given the preference.**
9. **Supply order shall be given to the lowest bidder and after acceptance of the rates by SIMFED on the condition that the rates are further accepted by the indenting department and a Supply Order is issued by them in favour of SIMFED.**
10. **Consequent upon the receipt of Supply Order from the Indenting Department, the lowest quoting firm shall in variably execute the supply of any value failing which the firm shall be blacklisted for a period of one year.**
11. Payment on successful supply will be made only after receipt of the payment from the indenting department and on obtaining the completion certificate from the indenting department.
12. The vendor submitting the quotations must have cleared the processing fees and other dues with SIMFED Accounts Section.
13. Submission of the quotations assumes that the party has accepted all the terms & conditions and will accept the decision of management of SIMFED.
14. The rates submitted by the L1 shall be verified and if found abnormally higher than the prevailing rates of the market then the management reserves the right to cancel/ renegotiate or any other decisions that may be beneficial for the end buyer.
15. The management of SIMFED reserves the right to accept or reject any quotations without assigning any reasons thereof. The Decision of the Managing Director is final & binding on all in all circumstances & situation.
16. **SIMED RESERVES THE RIGHT TO CANCEL THIS NIQ AT ANYTIME.**

**General Manager -V
SIMFED**